

No. 12-01 /2015-DDI
Government Of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disability

Paryavaran Bhavan, 5th Floor, CGO Complex,
New Delhi, dated the 31st July, 2015.

OFFICE MEMORANDUM

Subject : Minutes of the Meeting of the Committee for deciding Terms of Reference (TOR) for Appointment of Consultant for Preparation of Site Specific Detailed Project Report (DPR) for establishment of Centre for Disability Sports, held on 21st July, 2015 at 3.00 PM in room No. 505, Department of Empowerment of Persons with Disabilities, Paryavaran Bhavan, New Delhi - regarding.

The undersigned is directed to refer to the meeting of the Committee for deciding Terms of Reference for appointment of Consultant for preparation of site specific Detailed Project Report (DPR) for establishment of Centre for Disability Sports on 21st July, 2015 and to forward herewith the Minutes.



(S.K. Mahto)

Under Secretary to the Government of India

Tele: 011-24369027

Email: sk.mahto@nic.in

Encl : As above

To

- (1) Shri Vivek Narayan, Director (SP I & SP-V), Department of Sports, Ministry Youth Affairs & Sports, Shastri Bhavan, New Delhi.
- (2) Dr Dharmendra Kumar, Director, PDDUIPH
- (3) Shri Rakesh Lal, Director (Finance), DEPwD
- (4) Shri S.S.Gupta, Deputy Secretary, DEPwD
- (5) Shri D.N.Sreenivasappa, Deputy Secretary, DEPwD
- (6) Shri Jagdish Kumar, Senior Consultant, DEPwD
- (7) PS to Joint Secretary (AKA), DEPwD

Copy for information to:-

1. M/s Kapoor & Associates AD-110C, Ring Road Shalimar Bagh New Delhi-110088.
2. M/s Suresh Goel & Associates S-83, Panchshil Park New Delhi-110017.
3. M/s Vastu Group, H.No. 1023, Sector 40-B Chandigarh-1600365.
4. M/s Collage Designs Pvt. Ltd. No. 300, Sai Sampanna Building, Vikhroli Station Road, Vikhroli East, Mumbai- 400083.

MINUTES OF THE MEETING OF THE COMMITTEE FOR DECIDING TERMS OF REFERENCE FOR APPOINTMENT OF CONSULTANTS FOR PREPARATION OF SITE SPECIFIC DETAILED PROJECT REPORT (DPR) FOR ESTABLISHMENT OF CENTRE FOR DISABILITY SPORTS HELD ON 21st JULY, 2015 AT 03.00 PM IN ROOM NO. 505, DEPARTMENT OF EMPOWERMENT OF PERSONS WITH DISABILITIES


The meeting of the Committee for Deciding Terms of Reference (TOR) for appointment of Consultant for Preparation of Site Specific Detailed Project Report (DPR) for Establishment of Centre, for Disability Sports was held in Room, No.505, 5th Floor, Department of Empowerment of Persons with Disabilities at 3 PM on 21st July, 2015. The meeting was attended by the following :

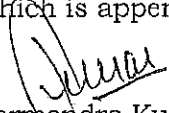
1. Dr Dharmendra Kumar, Director, DDUIPH
2. Shri Rakesh Lal, Director, IFD, DEPwD.
3. Shri Vivek Narayan, Director(SP-I and SP-II), Department of Sports, Ministry of Youth Affairs and Sports, New Delhi.
4. Shri D.N.Srinivasappa, Deputy Secretary, DEPwD
5. Shri S.S.Gupta, Deputy Secretary, DEPwD

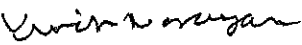
Shri Jagdish Kumar, Sr. Consultant and Shri S.K.Mahto, Under Secretary, was also present.

2. Shri D.N.Srinivasappa, Deputy Secretary, DEPwD elaborated the background of the case and the need to evolve a strategy and provided inputs received during his visit to SAI, Bangalore on 13 and 14th July, 2015. The draft TOR document prepared by the Department on the basis of a draft TOR available in the CPWD website and draft TOR provided by Shri Vivek Narayan, Director, Department of Sports, with minor addition and alteration was provided to the Members. The Committee had an overall view that in the absence of a precedent case or experience/ expertise in the matter of handling of such cases and also in the light of the various conditions provided in the EOI document, it would be necessary only to indicate issues which have not been reflected in the EOI document. A comprehensive discussion on the way to go ahead in the matter was thereafter deliberated upon. Shri Vivek Narayan, Director also provided a brief background of the existing facilities in the country for development and encouragement of Sports. The current status of such facilities were explained in detail.

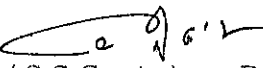
3. The Draft TOR format so developed was thereafter discussed point wise. After elaborate discussions wherein various suggestions/opinions were put forward, the Committee decided on the TOR document, which is appended herewith as Annexure.


(Rakesh Lal)
Director (Finance), DEPwD,


(Dr.Dharmendra Kumar)
Director, DDUIPH


(Vivek Narayan)
Director(SP-I and SP-II),
Department of Sports,
Ministry of Youth Affairs and Sports,
New Delhi.


(D.N.Srinivasappa) Deputy Secretary, DEPwD


(S.S.Gupta), Deputy Secretary, DEPwD



Govt. of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities

TOR No. 12-1/2015 - DD.I


Dated the


Terms of Reference for preparing a site specific Detailed Project Report of a Centre for Disability Sports

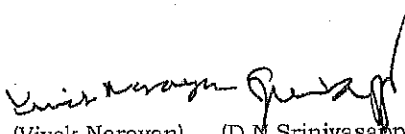
1. INTRODUCTION:-

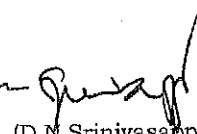
1.1 For and on behalf of the President of India, the Department of Empowerment of Persons with Disabilities under Ministry of Social Justice and Empowerment, Government of India, invited proposals from consulting firms vide EOI No. 12-1/2015 dated 15th January, 2015, to provide consultancy services and prepare a site specific Detailed Project Report for establishment of a Centres for Disability Sports on a 10 acre of land at village Diyalpura under the Municipal Council Zirakpur, District Mohali (Punjab), on a 10 acre of land in Vishakhapatnam district, Andhra Pradesh and on a 8 acres of land at village Hamukhedi, District & Tehsil - Ujjain, Madhya Pradesh, with the objectives of establishment of Centres of excellence for disability sports (COEDS) of international standards, This is with a wider perspective of enabling the right facilities to be provided in the right places, based on robust and updated assessments of needs for all streams of disabled sports and all sectors of the disabled community. Although, it is visualized that the model would be universally suitable for all the Centres, the lay out plan would be at variance depending upon topographical and climatic conditions of the location.

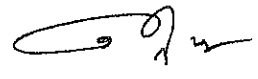
1.2 As envisaged in the EOI Document referred above, the work will, inter-alia, involve detailed study of various aspects of related issues and submission of a final report within a period of five months from the day of issue of work order. The reports will, inter-alia, include all aspects like design including the selection of sporting disciplines /activities needed in the Indian context, layout plan, cost estimates for the project, requirement of manpower for training and operational activities etc. The Consultant should provide cost effective solutions


(Rakesh Lal)


(Dr. Dharmendra Kumar)


(Vivek Narayan)


(D.N. Srinivasappa)


(S.S. Gupta)

catering to the ambience/aesthetics of the building and its immediate surroundings.

1.3 The Department has accordingly shortlisted four (4) firms for the assignment based on assessment of the offers received on the basis of the advertisement of EOI.

2. OBJECTIVES OF THE ASSIGNMENT:-

2.1 The Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Government of India plans to establish 3 state of the art international level centres of excellence for sports for the persons with disabilities of following categories to provide them the training facilities at par with the latest in the world so as to enable them to effectively compete and win medals in Paralympics, Deaflympics, special Olympics and other International events:-

- a. Loco motor disability
- b Hearing impairment
- c. Blindness/low vision
- d. Mental Impairment
- e. Autism & Cerebral Palsy
- f. Multiple Disabilities


Convergence of other forms of disability which are internationally acknowledged , recognised and adopted should also be suggested, with particular reference to the study that is required to be undertaken, for possible inclusion in the Indian context, subject to approval at the appropriate level,

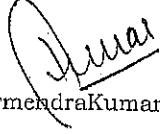
2.2 Coverage of the Assignment :

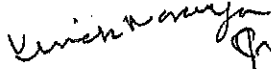
(a) The Consultant is required to study, discuss with all stake holders including respective national and international Sports federations, elite Indian sportsperson, know about such centres of excellence worldwide and prepare a project report for setting up 3 centres of excellence in India at Zirakpur, Ujjain and Vishakhapatnam and to suggest future expansion at same/other places with justification with regard to Para 2.1 above. This should include sports disciplines vis a vis the disability based on the Indian requirement/possibilities with emphasis on Olympic sports.

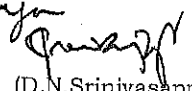
2.3 The project report will provide recommendations on the following along with detailed justification/documents for each recommendation:-


(i) Estimate demand for such a center of excellence from the year 2018 onwards for next 20 years, Sports discipline wise and Disability wise for athletes in particular and other sports persons in general. Elite athletes herein would mean top athletes


(Rakesh Lal)


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(S.S.Gupta)

at Senior/ Junior / sub-junior level in the country identified through national championships / selection trials including proposed capacity of each centre..

(ii) Sports disciplines for which sports facilities should be provided at the said Centre for Disability Sports (CDS) to start with and specifications of the sports infrastructure and equipment for the same including viewer gallery since sports competitions may also be held at the CDS. Periodic augmentation plan/expansion plan may be specified with specific requirements.

(iii) Specifications for Sports science center, Sports medicine center, Sports nutritional center, Yoga center, Gymnasium, Physiotherapy and recovery center, Sports Psychology center, etc. at the CDS. ←

(iv) Specifications of hostel, office, mess, Guest house, recreational center, auditorium, seminar hall, lecture halls, swimming pool, library, residential quarters, shopping complex, restaurant for the CDS and modes of transport within the CDS, vehicle parking etc.

(v) Facilities at the centre for display, live transmission audio video recording and other feasible latest technology with facility for analysis and training of sports persons and coaches based on the same, training for trainers / coaches.

(vi) Details of Facility to coach, and test coaches, referee/umpires and support personnel for their accreditation by the international federation for various levels of accreditation.

(vii) Specifications of equipment / materials alongwith probable source required at the CDS and their quantity including portable equipment required within the complex and also to carry them when required for say international competitions abroad like physiotherapy equipment, audio video equipment, equipment for evaluation from sports science aspect, sports material etc.


(viii) Special facilities required to be provided at the COE like sign boards, wheel chairs, ramps, lifts, etc., to enable the differentially abled athletes to use the facilities at the CDS.

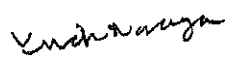
(ix) Which sports facilities to add on the centre over a period of time after its establishment and operation. Benchmarks be specified so as to decide when to add on the said sports facilities at the CDS.


(x) Capacity for each of the above (i.e. Number of persons using the facility simultaneously at any given point of time) and benchmarks so as to decide when to augment the same.

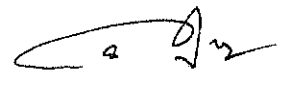
(xi) Size of land required for future expansion. Recommendation on locations (city) for such centers. (xii) Establishment, coaches and staff required at the CDS including their number, experience, qualifications and emoluments alongwith justification etc. for each. Source form which to get the said same.


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(Dr. Dharmendra Kumar)


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(D.N. Srinivasappa)


(S.S. Gupta)

including
Equipment
&
Quantity
Vivek Narayan

(xii) Approximate time and funds required for establishment of such a center and funds required for its maintenance, operation and upgradation (include cost of consumables). Source of funds and model so as to self sustain / progressively reduce Government support over a period of time. Legal structure for the said CDS considering the said factors. The pattern of finance and outsourcing feasibility both for manpower and equipment may be specifically indicated.

(xiii) In case the consultant comes across any facility which it feels can be upgraded to the level of CDS rather than a establishing a center from scratch then the same may be recommended along with justification and details for each of the above items as an option for consideration.

(xiv) Misc and any other information necessary for successful implementation of the project report and establishment / operation of the COE.

(xv) Justification for each of the above.

Note :- Specification does not mean architectural drawing for the CDS.

(xvi) The consultant will first submit preliminary project report. Thereafter the same will be discussed by him with the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment and based on the said consultation the consultant will submit his final project report.

(xvii) Upon acceptance of the said report by the Government as it is / with modification, the consultant will then facilitate the Ministry in identification of vendors for execution of the said project including preparation, evaluation of tender documents including proposed contract documents, and signing of contract with each of the successful bidders. Note:- the consultant, its affiliate if any will not be awarded any work for execution so as to avoid conflict of interest.

(xviii) Any other items referred to in the EOI may be read alongwith subsequent amendments not specifically mentioned above.

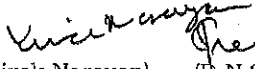
(xix) Exploring possibilities of using renewable source of energy for event activities and directing generated supply to grid to earn carbon footprints and generating resources.

(xx) Modalities for in house disposal of garbage for effective cleanliness of the entire complex.

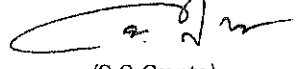
(xxi) The consultant will first submit **three alternative designs for the architectural layouts in their Draft Project Report**. Thereafter the same shall have to make a presentation (virtual 3 D media) before the empowered Committee The consultant shall also assist the Department in making presentation regarding methodology, details of works. Necessary presentation materials as Model, 3 D presentation, Power Point Presentation and walk through etc shall be provided by the consultant as and when required without any extra fee. This, shall thereafter be discussed by the consultant with the Department of Empowerment of Persons with Disabilities based on the said consultation the consultant will submit the final Detailed Project Report.


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(xxii) Upon acceptance of the said report by the Government as it is or with modifications , the consultant will then facilitate the Ministry in identification of vendors for execution of the said project including preparation, evaluation of tender documents including proposed contract documents , and signing of contract with each of the successful bidders.
(Note :- the consultant, its affiliates, if any, will not be awarded any work for execution so as to avoid conflict of interest.)

(xxiii) The consultant is required to study, discuss with all stake holders including respective national and International disability Sports federations, elite Indian sportspersons, know about such centers of excellence worldwide and prepare a project report for setting up such center of excellence in India based on such studies, inputs of ISIC, New Delhi and Korean Sports Training Center d' ground and other such centres in China & Brazil.

*Indian
Special
Injury
Centre*

(xxiv) The consultant shall maintain constant and regular interaction with the department at Paryavaran Bhavan, Lodi Road, New Delhi - 11003 for formulating the ~~philosophy~~ ^{parameters} and parameters for development of the facility including preparation of preliminary designs/working drawings/ specifications etc,

Note :- The consultant is required to give justification and basis for each of its submissions / suggestions and recommendations

(xxv) The Consultant could accompany the Department's representative to suggested centres which has world wide repute for disability sports.

2.4 Any other details regarding the existing services and/or verification of the building plans in view or any observed deficiency and/or discrepancies and/or and other constraints existing in and around the site will be the responsibility of the consultant. Any additional details required for preparation of drawings and details shall be arranged/worked out by the consultant within the quoted fee.

2.5 The consultant shall also prepare the bid documents for call of tenders for execution of work in suitable packages. The Detailed Estimate showing details of measurement, SOQ, draft tender document, analysis of rates, Specifications etc. shall have to be prepared and submitted by the consultant to the empowered Committee constituted by the Department for the purpose for formal approval. Four copies of approved tender documents shall be submitted along with soft copies.

*Statement
qualification*

2.6 The services of the consultant shall be required during execution phase also. All necessary modification/corrections shall have to be carried out by the consultant as and when the need arises as per user requirement or otherwise also.

Rakesh Lal
(Rakesh Lal)

Dr. Dharmendra Kumar
(Dr. Dharmendra Kumar)

Vivek Narayan
(Vivek Narayan)

D. N. Srinivasappa
(D. N. Srinivasappa)

S. S. Gupta
(S. S. Gupta)

2.7 The Consultant is also be required to visit atleast one in a week, the ongoing works during execution stage to ensure that the works are being executed as per approved scheme of the Consultants or changes if any, as authorised by the Department thereafter. Rendering advice during this phase also shall be responsibility of the Consultant. The Consultant will be responsible for supervising progress of work as per the approved specification and timeline and will give fortnightly report to the Department.

2.8 To assist the department regarding the sequence and methodology of undertaking the work..

2.9 The Consultant shall co-ordinate with the Department and attends meetings with the department as and when required including meeting with the client and agencies executing the work.

3.0 BROAD ROLE OF THE CONSULTANT:

3.1 Consultant shall prepare Plans of proposed facility as defined above. . Four sets of drawings and one soft copy of the drawings in scale 1:200 shall be given to the Department.

3.2 Consult user authority to assess the functional requirements to finalise the building plans. public Health services line should be prepared as per the directions of concerned Engineer-in-Charge of the area. Other services are to be coordinated with existing consultant.

4. Architectural Planning and Design

4.1. Detailed internal space planning in and around the buildings/facilities, including obtaining approvals / vetting from authorized representative(s) of the department. All necessary corrections or modifications, so required, shall also be incorporated by the consultant without any demur. The space planning shall include both the permanent facilities as well as the temporary.

4.2 The department is not bound to accept any of the proposals submitted by the consultant without assigning any reason.

4.3 The items of works involved in preliminary designing & detailed structural designing whenever required and preparation of preliminary drawing/final structural drawings as detailed in the Terms of Reference and other additional activities felt necessary by the consultant. It shall also include cost of additional prints of each drawing and additional sets of calculations, other than what is provided for in the Terms of Reference.

(Rakesh Lal)

(Dr.DharmendraKumar)

(Vivek Narayan)

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